



American Water Works  
Association

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## MEMO

**TO:** Ross Kaneko, Hawaii Section Bylaws Committee Chair  
Mark Ohigashi, Hawaii Section Chair  
Kapiolani Street, Hawaii Section Secretary  
Daryl Hiromoto, Hawaii Section Director

**DATE:** February 6, 2019

**FROM:** Nancy Sullivan, Manager – Section Services

**RE:** Section Bylaws Approval – Hawaii

Please accept this memo as formal notification of Hawaii Section's bylaws ratification by the AWWA Executive Committee on January 24, 2019. Attached are the clean and redline copies of your approved bylaws. Please retain this memo and the Bylaws for your records.

For your reference, in January 2018, AWWA made a number of governance changes which affected the Section bylaws approval process. In the past, Section bylaws had to be approved by the AWWA Executive Committee, by Section members, and then again approved at a subsequent AWWA Board meeting. **Per the January 2018 changes, AWWA Board approval is no longer required.** I have attached a copy of the January 2018 Executive Committee Highlights, which document the above changes. The governance changes also allow the Association the ability to make administrative changes to Section bylaws as appropriate.

AWWA made one minor additional change to the Hawaii Section Bylaws:

Because Trustees in the Hawaii Section are listed as officers in Section 8.2.1, we have removed references to "non-officer trustees" in Sections 7.3, 8.8.7, and 13. These references now simply say "trustees" rather than "non-officer trustees."

The approval of the revised Hawaii Section Bylaws was contingent upon this edit. Your Section can now move forward with holding a member vote to approve the proposed bylaws changes. Please consult your current bylaws to ensure that proper procedures are followed (e.g. allowing members 30 days to review the changes prior to voting).

If you have any questions or need anything, please contact your Section Relationship Manager for assistance.

**CC:** Katie Koch, Section Relationship Manager